

ARPAN: FINANCIAL ASSISTANCE TO POOR STUDENTS

"Hands that serve are holier than the lips that pray"

Introduction

1. "ARPAN" – an initiative of Ramswaroop fraternity to help financially weak meritorious students was conceived in December 2009 by Prof. (Maj.) P.M. Srivastava, the then Director (Training & Placement). This small corpus is expected to be created and maintained from the donations of staff, faculty members and the management of SRMGPC. The donations, as the name suggests, are purely voluntary in nature and do not carry any income tax rebate provisions.

Composition of Arpan Team

2. The affairs of the outfit will be governed by ARPAN committee. The composition of team will be reviewed every year in the month of June. The composition for the year 2019 -20 is given below –

- (a) Chairman - Prof. (Col) R.K. Jaiswal, Director General
- (b) Secretary - Mr. Manish Sharma, Director (T & P)
- (c) Treasurer - Mr. Vikrant Gahlaut, Accounts Section
- (d) Members -
 - (i) Prof. Indu Prabha Singh, AD (Engg.), Representative, B. Tech. Programme
 - (ii) Prof. Gaurav Mishra, AD (PG), Representative, MBA/MCA/BBA/BCA Programmes
 - (iii) Prof. Hanuman Prasad, AD (A), Representative, Admin Department
 - (iv) Prof. V.P. Singh, AD (1st Year), Representative, B. Tech., 1st year
 - (v) Mr. S.P. S. Sengar, Representative, Registrar Office & Samaj Kalyan Vibhag related Issues
 - (vi) Dr. Laju Chandiramani, Girls Hostels matters
- (e) Coordinator - Mr. Pronit Chatterjee

Calendar of Events

3. As college expects full fee latest by October, following actions will be initiated every year –

- (a) 01 August - The Treasurer will submit 'Statement of Account' giving details of amount available for disbursement to the Secretary Arpan. The names of contributors may not be disclosed. Format is attached as Appendix A.

- (b) 01 August/ 01 January - A letter of 'Appeal for Donations' will be issued by Secretary to all SRMGPC community members around 01 August and 01 January.
- (c) 01 September- List of donors will be consolidated and forwarded to Accounts section for affecting necessary deductions from the salary.
- (d) 01 September-Notice will be issued by Secretary for students to apply for financial support.
- (e) 01 October- Secretary will take funds position from treasurer and call for a meeting of committee to prepare recommendations for disbursement of money to the needy.
- (f) 04 October- Recommendations will be sent to ED for approval.
- (g) 10 October - On approval, payment will be released to beneficiaries.

Eligibility Criteria

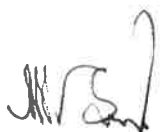
4. Broad eligibility guidelines for the financial assistance from ARPAN are given below -
- (a) Prime criterion is financial distress. Attendance and marks may be considered just for reference.
- (b) Applicable to all the students except those in First Year.
5. Students under following categories are not eligible for the assistance -
- (a) Students under F / W Category
- (b) Students whose fee is being reimbursed (more than 70%) by Samaj Kalyan Vibhag, Pichhada Verg Ayog, Minorities Department or any other Government Agency.
- (c) Students getting financial aid from Student Welfare Fund of AKTU.

Methodology

6. In response to Notice of Arpan, needy students may apply for financial assistance.
7. The application must be supported by income certificate, mark sheets of last two semesters and any other document strengthening the case.
8. Committee will assemble and interview the shortlisted eligible students to award assistance based on the severity of financial distress. Normally the amount is limited to Rs. 25000/-.

Conclusion

9. The meetings can be held any number of times based on the requirement and availability of funds. The idea is to help as many students as feasible.



(Dr. R K Jaiswal)
Director General

Statement of Account

1. The accounting will be done financial year wise.
2. This will give following details –
 - (i) Amount brought forward from previous financial year. (A)
 - (ii) Contributions from faculty/staff (B)
 - (iii) Matching contribution from college (C)
 - (iv) Net amount available for disbursement during the financial year. (A+B+C)

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