

DETAILED ACTION PLAN of GD & SEMINAR Lab

Department	:	EE & EN	Name of Lab	:	GD & Seminar
Groups	:	EE& EN-8A & 8B	Lab Code	:	REE-851 & REN-851
Date of Submission	:	25 March 2021	Coordinators	:	Er. Satyendra Kumar Gupta

S. No.	Activities	Date(s)
(1)	Date of Issue of Notification (to students) for Submission of Seminar topics.	25 March 2021
(2)	Deadline Given for Submission of Seminar Topics to respective Coordinators.	09 April 2021
(3)	Date of Issue of Brief Outline of Format/Guidelines (to students) for Preparation of Seminar Report.	25 March 2021
(4)	Date of Issue of Notification (to students) for Submission of Seminar Report.	16 April 2021
(5)	Deadline Given for Submission of Seminar Report to respective Coordinators.	20 April 2021
(6)	Date of Allotment of GD Topics to Students.	16 April 2021
(7)	Release of Schedule for Seminar Presentation & Group Discussion.	18 April 2021
(8)	Submission of List of Seminar & GD Topics.	23 April 2021
(9)	Submission of List of Marks awarded on Seminar Reports.	14 May 2021
(10)	Start Date of Seminar Presentation as well as Group Discussion.	03 May 2021
(11)	End Date of Seminar Presentation as well as Group Discussion.	18 June 2021
(12)	Submission of List of Marks awarded on GD.	25 June 2021
(13)	Submission of Final Internal Marks List of Seminar & GD.	12 July 2021

Notes

- If the Coordinator(s) wish to plan/conduct any additional activity (other than those listed above), they may include the same in their Detailed Action Plan. However, any of the above mentioned activities should not be deleted.
- Documents related to above highlighted activities should be submitted through AD as per your specified deadlines (without any reminders).
- Group Discussion (GD) activity is applicable for EC, EN & EE department only.

Assessment Criterion of GD & Seminar Lab		
S. No.	Proposed Activities	Marks Allotted
1	Seminar Report	30
2	Presentation	40
3	Group Discussion	20
4	Attendance	10
	Total Marks	100

Coordinator: Mr.Satyendra Kumar Gupta

HoD: Prof K.S.Singh

AD: