



Shri Ramswarup Memorial Group of Professional College, Lucknow

ADMINISTRATIVE AUDIT

Dates of Audit - 20/06/2019

Sr No	Particulars	Very Good	Good	Adequate	Inadequate	Remarks
1	Campus Area		✓			
1.1	Facility for Physically Challenged including toilets				✓	No toilets for Physically handicapped
1.2	Lifts (Buildings with 3 or more floors)				✓	Left only in one Building.
2	Classrooms (as per requirements)	✓				
3	Tutorial Rooms (as per requirements)	✓				
4	Smart Classrooms		✓			
5	LCD Projectors in Class Rooms			✓		
6	Faculty & Staff Rooms		✓			
7	Workshops & Labs					
7.1	Labs for Ist Year Students		✓			
7.2	Labs for Other Than Ist Year Students		✓			
7.3	Labs for PG Students			✓		
7.4	Language Lab			✓		
7.5	Computer Centre		✓			
7.6	Adequacy of Software & Printers		✓			
7.7	No of PCs per student Ratio		✓			
8	Library					
8.1	Total Number of Titles & Volumes		✓			



[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Page-2

Sr No	Particulars	Very Good	Good	Adequate	Inadequate	Remarks
8.2	Area (as per requirements)	✓				
8.3	Separate Reading Room for staff & Students		✓			
8.4	Book Bank Scheme		✓			
8.5	Number of Periodicals		✓			
8.6	Library Automation Software		✓			
9	Auditorium				✓	Open Area stage.
10	Seminar Halls			✓		
11	Common Rooms (Boys)			✓		
12	Common Room (Girls)			✓		
13.1	Washroom Facility (Male)		✓			
13.2	Washroom Facility (Females)		✓			
14.1	Parking (Four wheelers)			✓		Shedding Required
14.2	Parking (Two wheelers)			✓		Shedding Required .
15	Medical Facility					
15.1	Health Centre		✓			
15.2	Ambulance in campus	✓				
15.3	First Aid Facility		✓			
16	Security in Campus					
16.1	Wearing of Identity Card in Campus		✓			
16.2	CCTV			✓		only in one block (G Block)
16.3	Centralised Public Announcing System		✓			& Main Gate
16.4	Fire Fighting Arrangements			✓		Non operational ,



Handwritten signature/initials in blue ink.

Handwritten signature/initials in blue ink.

Handwritten signature 'Vipul' in blue ink.

Page-3

Sr No	Particulars	Very Good	Good	Adequate	Inadequate	Remarks
17	Potable Water Facility		✓			
18	Power Backup Facility	✓				
19	Sports Facility					
19.1	Outdoor Facility		✓			
19.2	Indoor Facility			✓		Limited no. of games
19.3	Gymnasium		✓			
20	Hostel (Boys)					
20.1	Hostel Mess		✓			
20.2	Washrooms		✓			
20.3	Common Room		✓			
21	Hostel (Girls)					
21.1	Hostel Mess		✓			
21.2	Washrooms		✓			
21.3	Common Room		✓			
24	Transportation For Students	✓				
25	Bank in Campus		✓			
26	ATM in Campus		✓			Outside main gate
27	Clubs for Students	✓				
28	Cafeteria /Canteen Facilities		✓			
29	Central Photocopying Facility		✓			
30	LAN & Internet Facility		✓			
30.1	For Staff			✓		
30.2	For Students			✓		
30.3	Facility to conduct on-line meetings & webinars					Need's Improvement-



Decided!

[Signature]

[Signature]

Sr No	Particulars	Very Good	Good	Adequate	Inadequate	Remarks
31	Display of Information for Students		✓			
32	Ragging Prohibition System			✓		
33	Grievance Redressal Mechanism		✓			
34	ICC for Sexual Harassment of employees & students		✓			
35	ERP for Student/Parent interaction with College		✓			
36	Digital Payment Facility			✓		Payment Gateway required on website
37	Waste Management			✓		
38	Rain Water Harvesting				✓	
39	Sewage Disposal System		✓			Under Construction
40	Approach Roads & Inside roads in Campus		✓			
41	Gardens	✓				
42	Overall Maintenance		✓			

General Remarks:

1....

2.....

(.....)

 Presiding Officer
 Date

(.....)

 Member I

(.....)


 External Member

Remarks of IQAC

1..... More facilities for sports should be provided

2.....




 Director
 Shri Ramswaroop Memorial Group of
 Professional Colleges, Lucknow

Signature
 Director General